

Safeguarding Incident or Concern Report Form

Your Contact Information <i>(this will be kept confidentially)</i>		
Your first name	Your Surname	Your Address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Daytime/Mobile number	Email Address	Affiliation Number as on ENgage
Click here to enter text.	Click here to enter text.	Click here to enter text.
Club / League Name, or other	Your position /role in netball	Club Chair's Name
Click here to enter text.	Click here to enter text.	Click here to enter text.
Young Person's Details		
First Name	Surname	Date of Birth/Age
Click here to enter text.	Click here to enter text.	Click here to enter text.
Male/Female	Ethnic Origin if known-drop down list	Protected Characteristics (drop list)
Male Female	White British	Protected Characteristics
If the young person has a disability, please give details		
Click here to enter text.		
Name of School (if known)	Contact at School (if known)	Tel No of School (if known)
Click here to enter text.	Click here to enter text.	Click here to enter text.
Have the Parents/Carers been advised of the incident: YES NO -		
If Yes, please provide details of what has been said, and the response given		
Click here to enter text.		
First Name of Parents/Carers	Surname of Parents/Carers	Home address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Parents/ Carers Tel No	Parents/Carers Email address	Any other information
Click here to enter text.	Click here to enter text.	Click here to enter text.
Are you reporting your own concerns or responding to concerns raised by someone else		
Reporting my own concerns <input type="checkbox"/> I am responding to someone else's concerns <input type="checkbox"/>		
If you are responding to someone else's concerns, please provide their contact information		
Person's first name	Person's Surname	Address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Tel No	Email Address	Role in netball & Affiliation No (if known)
Click here to enter text.	Click here to enter text.	Click here to enter text.
Incident/Concern Information		
Date of Incident	Time(s) of Incident	Place of Incident
Click here to enter text.	Click here to enter text.	Click here to enter text.


Incident/Concern – please provide relevant information, what was noticed, what was done or said, by who, please include description of any injuries and other relevant information		Was Social Media involved (drop list)
Click here to enter text.		Type of Social Media
Is your concern fact opinion or hearsay		
Incident Information – details of person whose behaviour you have concerns about		
First Name	Surname	Address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Date of Birth/Age	Contact Number	Email address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Club Name & affiliation no if known	Role(s) within Netball, or relationship to the young person	
Click here to enter text.	Click here to enter text.	
Young person's account of the incident		
Click here to enter text.		
Please provide any witnesses accounts of the incident		
Click here to enter text.		
Please provide witness(es) contact information		
First Name	Surname	Address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Date of Birth/Age	Contact Number	Email address
Click here to enter text.	Click here to enter text.	Click here to enter text.
Club Name	Position(s) within netball, or Relationship to the Young Person	
Click here to enter text.	Click here to enter text.	
Has the incident been reported to any external agencies? YES NO – if yes, please give details		
Name of organisation/agency	Contact Person	Contact details
Click here to enter text.	Click here to enter text.	Click here to enter text.
Date of Report	Agreed action or Advice Given by external agency	
Click here to enter text.	Click here to enter text.	

Print name	Your Signature	Date
Click here to enter text.		Click here to enter text.

Thank you for completing this form.

Please send it to England Netball's Lead Child Protection Officer at England Netball Head Office:

 **email:** besafe@englandnetball.co.uk, or

 **Post:** England Netball, SportPark, 3 Oakwood Drive, Loughborough LE11 3QF